

## INDIA VISA INFORMATION

### PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY:

Wendy Wu Tours will now be completing India Visa Applications online to make the process easy for passengers & travel agents alike. Please read the following information carefully:

#### **STEP 1 (Passenger or Agent)**

- Complete the information sheet below and email it to [documentation@wendywutours.com.au](mailto:documentation@wendywutours.com.au) along with your booking number and a clear passport copy. This is due 80 days before departure, but can be completed and sent any time before. If passports are required back earlier because of travel overseas prior to arrangements with Wendy Wu Tours, please contact us ASAP.

#### **STEP 2 (Wendy Wu Tours)**

- Between 75-70 days before departure Wendy Wu Tours will complete the online visa application and email it back.

#### **STEP 3 (Passenger)**

- Print the form **SINGLE SIDED** (1 form per person).
- Passenger needs to sign the form (in box under photo on page 1 & bottom right on page 2)
- Attach a 5cm x 5cm photo to form (by paperclip or glue - **not** stapled)
- Sign page 3 of the check-list form (see attached)
- At 70-65 days send the above forms, Passport & 5cm x 5cm photo to:
  - o Wendy Wu Tours (Visa Department - Level 6, 20 Hunter Street, SYDNEY NSW 2000)
- Passport & forms needs to be sent through ASAP, as the cut-off date is 50 days before departure from Australia. After the 50 days before departure date has passed we are unable to accept India visa applications.

#### **STEP 4 (Wendy Wu Tours)**

- Wendy Wu Tours will send Passport & forms to the Indian Consulate at 60 days.

#### **STEP 5 (Wendy Wu Tours)**

- Passports with issued visas will be sent back to passengers or travel agent 3-4 weeks before departure with Final Documentation via Toll Priority.

### INFORMATION TABLE:

Signed Form, Photo & Passport Due Date	Cut-Off Date	Earliest date Wendy Wu Tours will apply for Visa	What is submitted to the Indian Consulate
70-65 days before departure from Australia	50 days or less before departure from Australia	60 days before entry into India	- Passport - Original visa application form - Signed Check-list - Passport photo ( <b>details shown below</b> ) - Flight/Cruise E-Ticket (dates in/out of India) - Tour Itinerary

## **VISA PHOTO INFORMATION:**

- Must provide one colour, passport-type photograph that meets the following strict criteria:
  - o Taken within the last three months
  - o Against an all-white background
  - o Printed on high-quality photo paper
  - o **Must be 5 cm by 5 cm**
  - o Provide the full frontal view of your head with your face centred in the middle
  - o Include the top of the shoulders and displaying a neutral (non-smiling) expression
  - o You may wear neither eyeglasses nor headwear except for religious purposes.
  - o Your photo should be glued to the designated section of the visa application form

## **IMPORTANT INDIA VISA INFORMATION:**

- Once the passport is with the Consulate, the approval of a visa application is out of our control and an application can:
  - o Be rejected by a Consulate without any explanation
  - o Take longer than expected
  - o Require further documentation
  - o Require an actual applicant to come in for an interview
  - o Require additional fees
- Consulates are strict about the presentation and condition of passports and visa applications and may be rejected at first sight if damaged. Examples in the past when passports have been rejected:
  - o Water damaged passport
  - o Faded photo on passport bio page
- It is recommended that passports & forms be sent to us via a courier, as this is the safest option. However if Australian Post is used, we highly suggest the option chosen is traceable
- A passport with a minimum of six months validity upon return date back to Australia is required for passengers traveling to all countries visited in our brochures
- An up-to-date VEVO (Visa Entitlement Verification Online) is required for all non-Australian passport holders (this does not New Zealand passport holders) applying for a visa with Wendy Wu Tours. This document shows that an applicant can travel overseas and re-enter Australia. A VEVO can be obtained via:  
[http://www.border.gov.au/Busi/visas-and-migration/visa-entitlement-verification-online-\(vevo\)](http://www.border.gov.au/Busi/visas-and-migration/visa-entitlement-verification-online-(vevo))
- If you hold a New Zealand Passport and are a permanent resident of Australia, a copy of your Medicare card is required
- For passengers under 18, both parents or guardians can only sign the visa form & checklist, in the spaces provided (current information provided to Wendy Wu Tours states that passengers under 18 cannot sign the visa form or checklist, but this is subject to change at any time without warning)
- If double or multiply entries are required, flight/cruise E-Tickets and Itinerary showing entry & exit dates are required
- If you are currently a citizen of, born in, or held a passport of; one of the following countries, further documentation is required, please look at the attached check-list to find out what is needed:
  - o India, Bangladesh, Sri Lanka, Czech Republic, Pakistan, Afghanistan, Iran, China, Macau, Hong Kong, Taiwan and DPRK

## **INDIAN VISA INFORMATION SHEET:**

The following information (over the next 7 pages) needs to be completed by the passenger (a travel agent can complete it on behalf of the passenger)

<b>Country you are applying visa from</b>	
<b>Nationality</b>	
<b>Date of Birth</b>	
<b>Email ID</b>	
<b>Expected Date of Arrival</b>	

## APPLICANT DETAILS

<b>Surname (as per Passport)</b>	
<b>Full Given Name/s (as per Passport)</b>	
<b>Have you ever changed your name? If so, please provide previous first name &amp; surname</b>	
<b>Gender</b>	
<b>Town/city of birth</b>	
<b>Country of birth</b>	
<b>Religion</b>	Bahai, Buddhism, Christian, Hindu, Islam, Jainism, Judaism, Parsi, Sikh, Zoroastrian  If OTHERS - Please specify _____
<b>Visible identification marks</b>	
<b>Educational Qualification</b>	Below Matriculation, Graduate High Secondary Illiterate Matriculation NA Being Minor Others Post Graduate Professional
<b>Nationality</b>	
<b>Did you acquire Nationality by birth or by naturalization?</b>	

## PASSPORT DETAILS

Passport Number	
Place of Issue	
Date of Issue	
Date of Expiry	

**ANY OTHER VALID PASSPORT/IDENTITY CERTIFICATE(IC) HELD?**

**YES / NO**

**If YES fill out below & include a colour copy of other passport**

Country of Issue	
Passport/IC No.	
Date of Issue	
Place of Issue	
Nationality	

## APPLICANT'S ADDRESS DETAILS

House/Unit Number & Street	
Village/Town/City	
Country	
Postal/Zip Code	
Phone No.	
Mobile No.	

## FAMILY DETAILS - FATHER

Father's Full Name	
Nationality	
Previous Nationality	
Place of Birth	
Country of Birth	

## FAMILY DETAILS - MOTHER

Mother's Full Name	
Nationality	
Previous Nationality	
Place of Birth	
Country of Birth	

## IF MARRIED PLEASE COMPLETE:

Spouse's Full Name	
Nationality	
Previous Nationality	
Place of Birth	
Country of Birth	

**WERE YOUR GRANDFATHER/ GRANDMOTHER (PATERNAL/MATERNAL)  
PAKISTAN NATIONALS OR BELONG TO PAKISTAN HELD AREA?  
YES / NO**

Were your Grandfather/ Grandmother (paternal/maternal) Pakistan Nationals or Belong to Pakistan held area?	If <b>YES</b> , please complete:
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**PROFESSION / OCCUPATION DETAILS OF APPLICANT  
(If Retired, Please Fill Out First Box Only With 'Retired')**

Present Occupation (Type)	
Employer Name/business	
Designation	
Address	
Phone	

**ARE/WERE YOU IN A MILITARY/SEMI-MILITARY/POLICE/SECURITY.  
ORGANIZATION?  
YES / NO**

**If YES please complete:**

<b>Organization</b>	
<b>Designation</b>	
<b>Rank</b>	
<b>Place of Posting</b>	

### DETAILS OF VISA:

(Only complete if you have extra arrangements in India that are not included in your arrangements with Wendy Wu Tours)

Places likely to be visited	
Duration of Visa (In Month)	
No. of Entries	
Expected Date of journey	
Port of Arrival in India	
Expected Port of Exit from India	

### HAVE YOU VISITED INDIA BEFORE?

**YES / NO**

If YES please complete:

Address of stay during your last visit	
Cities previously visited in India	
Last Indian Visa No/Currently valid Indian Visa No	
Type of Visa	
Place of Issue	
Date of Issue	
Has permission to visit or to extend stay in India previously been refused?  <b>YES / NO</b>	If YES, when and by whom (Mention Control No. and date also)



## COUNTRIES VISITED IN LAST 10 YEARS

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### SAARC COUNTRY VISIT DETAILS:

(Afghanistan, Bhutan, Pakistan, Maldives, Bangladesh, Sri Lanka, Nepal)

Have you visited any of the above SAARC countries during last 3 years? **YES / NO**

If YES complete the following:

Name of SAARC country	
Year Visited	
Number of Visits	

### REFERENCE IN AUSTRALIA:

(Needs to be someone who is not travelling to India)

Name	
Address	
Phone	